

Evergreen Community Charter School Board of Trustees

Minutes

Thursday, March 28, 2024

The Meeting was called to Order by President Joe Spinelli at 7:00pm.

The President led the Board in the Pledge of Allegiance. Eric Noone, Board Secretary/Treasurer took attendance. Present were: Joe Spinelli, Mary Ann Lewis, Sherline Eugene, Eric Noone, and Sandi Denniston. No Board members were absent. Advisory Board members were also all in attendance and included Jill Shoesmith, Nancy Lewis, and Steven Richard.

Motion was made by Joe Spinelli and seconded by Eric Noone to approve the March 28, 2024 agenda. Motion carried (5-0).

The Board entered Executive Session to discuss of legal and/or personnel matters. After discussion, the Board reconvened the Regular Board Meeting.

Motion was made by Mary Ann Lewis and seconded by Sandi Denniston to accept the resignation of a teacher for health concerns and approve the hiring of a temporary teacher to cover the remainder of the school year. Motion carried (5-0).

There were no visitors present and no email correspondence to report.

Evergreen Director, Jill Shoesmith reported on several items:

The progress of the Charter Renewal. The administrative team from Pocono Mountain completed their site visit on March 5, 2024. Questions were addressed and suggestions made. Evergreen is now awaiting the final Charter Agreement. This document will be forwarded to our attorney for review.

Evergreen's Solar Eclipse event is scheduled in conjunction with Barrett Township Supervisors and will be held at the new township municipal building. Students have an early dismissal but are encouraged to return with their families at 2:30 pm for outdoor games, hot dogs, drinks, and glasses for viewing the eclipse.

Principal Steven Richard reported that we will be working to streamline and update the curriculum. While our Course of Instruction is current, it is our intention to develop a more standardized Program of Study to be available on our website.

Penn State University is holding a webinar on using AI in the classroom. Our English teacher, Benjamin Cohen would like to attend.

The Mental Health Grant is still under review.

There were no other items for Discussion and Possible Resolution.

Mary Ann Lewis made a motion, seconded by Sherline Eugene to approve the Minutes for the Regular Board Meeting on February 24, 2024. Motion carried (5-0)

Eric Noone made a motion, seconded by Sandi Denniston to document the approval of the following plans which were originally approved at the Regular Board Meeting on October 26, 2023: Comprehensive Plan, Induction Plan, Professional Development Plan, and Gifted Education Plan. The motion passed (5-0).

Mary Ann Lewis made a motion, seconded by Joe Spinelli to formalize ongoing agreements between the Charter School and the Foundation. These two contracts outlined the vehicle use agreement and the additional maintenance agreement. The motion carried (5-0).

Under Business and Financial Affairs, a motion was made by Eric Noone and seconded by Sherline Eugene to approve: Payment to vendors via the 2023-24 check register, current financial statements, and grant spending. Motion carried (5-0).

During the Charter Review, Pocono Mountain suggested that we standardize our curriculum. Mary Ann Lewis made a motion to approve curriculum updates to the current electives. The electives include: Human Anatomy/Physiology, Statistics, Personal Finance, Computer Science and Basic Programming, Scholastic Chess, Brigham Young University French, and Instrumental Music. Motion was seconded by Sherline Eugene. Motion carried (5-0).

The Board reviewed and discussed the following Policies: Tobacco and Nicotine Use/Possession and Vaping Device, Foster Students, and Controlled Substances/Paraphernalia. Motion was made by Joe Spinelli and seconded by Sandi Denniston to approve these policies. Motion carried (5-0).

With regards to Outside Instructional Contracts the Board reviewed our agreements with Colonial IU#20 for Speech, Language, and Physical Therapy, our school psychologist, Valerie Rodriguez, and Therapy Sources for Occupational Therapy. Sherline Eugene made the motion to approve these contracts with a second from Sandi Denniston. The motion carried (5-0).

Mary Ann Lewis made a motion for the school to cover the costs for Benjamin Cohen to attend the PSU webinar on AI in the classroom. The cost is \$149. Motion was seconded by Eric Noone and carried (5-0).

With no other items or concerns from members of the Board, the meeting was adjourned at 7:45pm.

The next Regular Board Meeting is scheduled for April 25, 2024.